



OFFICE OF THE PURCHASING AGENT

TOWN OF ARLINGTON
730 Massachusetts Avenue
Arlington, MA 02476

Telephone (781) 316-3003
Fax (781) 316-3019

DATE: April 18, 2013

TO ALL BIDDERS

BID NO. 13-04

SUBJECT: 6th Floor Office Renovation/ Arlington High School

ADDENDUM NO. 4

TO WHOM IT MAY CONCERN:

With reference to the bid request relative to the above subject, please note the following:

SEE ATTACHED (12 PAGES)

BIDDER MUST ACKNOWLEDGE ADDENDUM WITH SUBMISSION

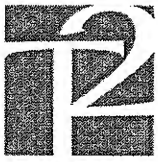
All other terms, conditions and specifications remain unchanged.

Very truly yours,

Town of Arlington

A handwritten signature in blue ink, appearing to read "Domenic R. Lanzillotti".

Domenic R. Lanzillotti
Purchasing Officer



DATE: April 17, 2013

ADDENDUM NO. 4

6TH FLOOR OFFICE RENOVATION
ARLINGTON HIGH SCHOOL

This addendum becomes an integral part of the bid documents and must be acknowledged on the bid form.

ATTACHMENTS

File Sub Bids

Files Sub-bids spread sheet

General Bids

Form For General Bid

NOTES:

AD4-1 HVAC FILE SUB BID:

- A. All Filed Sub-Bids under SECTION 23 00 00, as issued in the attached Filed Sub Bid Spreadsheet, have been REJECTED by the owner pursuant to Massachusetts General Laws, Chapter 149, Section 44 (I). The Town of Arlington is proceeding, as provided in Massachusetts General Laws, Chapter 149, Section 44F, (4) (a) (2), to obtain new Bid Proposals for this class of work. Invitation to rebid will be sent in a separate addendum.
- B. The rebid will be advertised on April 24th in the Central Register. Documents will be available through the Purchasing office of the Town of Arlington April 25th.

AD4-2 ELECTRICAL FILE SUB BIDS:

Refer to attached spread sheet for all electrical bids under Section 26 00 00.

AD4-3 GENERAL CONTRACTOR:

- A. All General Bidders shall carry in their Bid, under ITEM #2, the amount of three hundred thousand dollars (\$300,000.00) for the work in of this Sub-Bid SECTION 23 00 00 and the cost of a bond for this work; Said amount to be adjusted by the difference between the amount carried and the actual Sub-Bid amount once determined in accordance with Massachusetts General Laws, Chapter 149, Section 44F, (4) (a) (2).
- B. Project schedule has been revised. See Item AD4-10, below, for information regarding changes in the dates of Final and Substantial Completion and the creation of Phased Scopes of Work that will allow work associated with rooftop HVAC equipment and air conditioning terminal units to occur in September, October, and November, 2013. The date for Substantial Completion of work associated with office reorganization (identified as Phase 1) has not changed.

CHANGES TO THE DRAWINGS:

AD4-4 DRAWING A0.1

Change plan title 2-Phasing Work Area to read 2-Phase 1 Work Area Availability

AD4-5 DRAWING A1.4

Change the following items in the Room Finish Schedule. Room 608 ceiling is to read 'PAINTED'. Room 608C ceiling is to read 'ACT'. Replace comments for Room 611 to read 'BASE BID – PAINT ALL PIPING, DUCTWORK AND NEW WALLS; ALT #1-PAINT NEW PIPING AND DUCTWORK ONLY'.

CHANGES TO THE SPECIFICATION:

AD4-6 SECTION 00 21 13 INSTRUCTIONS TO BIDDERS

Delete entire Paragraph I in section 00 21 13. The Bidder is directed to Section 01 11 00 and revision AD4-10, below, for all information regarding project Phasing and Scheduling.

AD4-7 SECTION 00 41 00 Form for General Bid

Replace the entire form for General Bid dated March 27, 2013 with the attached revised Form for General Bid Dated April 17, 2013. (The changes refer to Section Numbers in Paragraph C, Item 2)

AD4-8 SECTION 00 72 12

Paragraph D. Process for Requesting Waiver/Reduction of Construction Goals
Replace paragraphs 1, 2, and 3 with Paragraphs 1,2, and 3 below:

1. "THE AWARDING AUTHORITY WILL CONSIDER REQUESTS TO REDUCE OR WAIVE THE MBE/WBE PARTICIPATION GOALS THAT ARE RECEIVED AS PART OF THE GENERAL BID PACKAGE. **The Awarding Authority reserves the right to reduce or waive MBE/WBE participation goals for this project**".
2. Waiver or reduction requests shall be 1)attached to the general bid 2)contain a written notification to the Awarding Authority stating that the written Goals for WBE/MBE participation for the 6th Floor Office Renovation Arlington High School cannot or may not be met due to i) actual MBE/WBE availability, ii) the geographic location of the project, as relates to MBE/WBE availability, iii) the scope of the work, iv) the percentage of work available to subcontracting to MBE/WBE s and/or other relevant factors.
3. Documentation supporting the waiver request shall be provided to the Awarding Authority by the apparent low bidder subsequent to the bid date along with all other required documents.

AD4-9 SECTION 00 72 12

ATTACHMENT C. Delete Paragraph 9.

AD4-10 SECTION 01 11 00

Delete paragraph 1.11, B, 1 and 2. **Replace** with below text. **Revise** numbers 3, 4,5,6 and 7 in paragraph 1.11, B to proceed added text and read 5,6,7,8 and 9.

A. Phasing

- a. See Drawings for availability of work areas during Phase 1
- b. Phase 1 scope of work includes
 - i. All demolition and construction associated with office upgrades and office re-organization including electrical outlets, technology infrastructure, lighting, duct work, painting, and carpet.
 - ii. all work of Alternate 1
 - iii. At the contractor's option, Phase 1 work can include metal railing at roof edge.
- c. Phase 2 Scope of work includes all HVAC work and General Contractor work associated with
 - i. removal of roof top unit and replacement with new energy recovery unit and controls
 - ii. new roof top air cooled condensers and new air conditioning terminal units and controls.
 - iii. work of Alternate 2
- d. Preparatory work for Phase 2 may be completed during Phase 1.

B. Timeframe.

- 1. Substantial completion of Phase 1 work shall be achieved no later than August 15, 2013.
- 2. Substantial Completion of Phase 2 work shall be achieved no later than November 15, 2013
- 3. Schedule milestones.
 - a. May 15, 2013 – estimated contract signing. Begin 45 calendar days mobilization, existing conditions review, submittal processing (refer to 1.11.5 Schedule of Long Lead Items).
 - b. July 1, 2013 – Contractor access to site.
Begin 46 calendar days Phase 1 work period.
 - c. August 14, 2013 – Phase 1 Contractor's punch list.
 - d. August 15, 2013 – Substantial completion Phase 1.
 - e. October 15, 2013-Deadline for rigging roof top equipment into place.
 - f. October 30, 2013 – Phase 2 Contractor's punch list.
 - g. October 31, 2013 – Substantial Completion Phase 2.
 - h. November 15 – Final Completion All Work.
- 4. The Contractor will coordinate the date and time of rigging rooftop equipment into place with the School Facilities 4 weeks in advance of the work so as to create the least interference possible with School Activities.
- 5. The Contractor's coordination of field verification, submittal preparation, and review of long lead items is a critical element in meeting the project schedule. The Architect will expedite review of submittals for long lead

items. Failure to submit complete packages of shop drawings and product data so that timely expedited processing and review of submittals can occur shall not affect the date of substantial completion and may incur liquidated damages.

AD4-11 SECTION 01 32 00

Paragraph 1.3 Submittals

Replace 14 calendar days with '**21 calendar days**'.

SUBMITTED BID QUESTIONS:

Question 1:

The only ceiling height they give is in the new waiting room, if they put in the ACT ceiling at 8'-4," all of the other ceiling heights are listed as "existing"...

What is/are the existing ceiling height(s)?

Answer 1:

Per wall sections on drawing A1.4 typical ceiling height is approx. 10'-6". GC to verify in field.

Question 2:

And what is the existing ceiling- Plaster/GWB? Concrete?

Answer 2:

GWB

Question 3:

What is the extent of the existing exposed mechanicals? Is everything color coded or are all of the pipes/mechanicals all painted the same color?

Answer 3:

All ceiling mounted mechanicals in corridor 611 are painted a single color. All ceiling mounted ductwork, piping and conduit in the offices are painted to match the ceiling color (white) .

Question 4:

Is the (base bid) work in Corridor 611 ONLY touch-up/patch & match and painting the new piping/mech on the ceilings?

Answer 4:

The intent of the base bid for Room 611 is to provide complete new finishes on all new walls and frames, repaint all piping and ductwork at ceiling and patch/paint to match at all areas disturbed.

Question 5:

Document 00 21 13: Instructions to Bidders, I.2.a. Indicates "the Contractor shall have not more than 107 calendar days to complete work..."

I.2.b.1. of the Document requires "Substantial completion of all work shall be achieved by August 15, 2013." Q.2. of the Document requires "Construction activities prior to July 1, 2013 will be limited to field verification of existing conditions." According to the 2013 calendar, the number of calendar days allowed to perform the work is 46 calendar days. Please confirm that interpretation is correct and please define "field verification" as it is intended in Q.2. of the Document 00 21 13.

Answer 5:

Dates and Contract days in Instructions to Bidders Section 00 21 13 reference the Project Timeline in Section 01 11 00 SUMMARY OF WORK. Please see revisions to Section 01 11 00 Timeframe and Project Milestones above. Arlington High School is in session until June 27th 2013. The intent of the Contract Documents is to limit the amount of disruptive work occurring in the Office areas prior to July 1st 2013 and subsequent to August 15, 2013 so that staff can efficiently close out the 2012-13 school year and start up the 2013-14 school year. No Hazardous Materials removal should occur in the building while school is in session.

"Field verification" activities include existing conditions review and documentation for purposes of submittal preparation and contractor planning. The intent is that the work areas are available to the Contractor to perform existing conditions review, dimensional verification and other preparatory work during the period prior to July 1 to minimize delays during Phase 1. No Contractor field office will be available in the building prior to July 1.

DOCUMENT 00 41 00: FORM FOR GENERAL BID

PLACE _____

DATE _____

PROPOSAL OF: _____ (hereinafter called "Bidder")

a _____ corporation/a partnership/an
(State)

individual doing business as _____

To the Town of Arlington (hereinafter called "Owner")

Sir:

- A. The Bidder in compliance with your Invitation to Bid for 6th Floor Arlington High School Renovations Office of the Superintendent Arlington, MA, prepared by Turowski 2 Architecture, Inc, P.O. Box 1290, 313 Wareham Road, MA, 02738, having examined the Plans and Specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials and supplies; and to construct the project in accordance with the Contract Documents, and at the price stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this Contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project on or before the days specified in the "Instructions to Bidders". Bidder further agrees to pay as liquidated damages the sum of \$200.00 for each consecutive calendar day thereafter as hereinafter provided in the General Conditions.

- B. Bidder Acknowledges receipt of the following addendum:

- C. Base Proposal: Bidder agrees to perform all of the

_____ work
described in the Specifications and shown on the Plans (total of Items 1 and 2 below) for the sum of:

_____ (\$ _____)

(Amounts Shall be Shown in Both Words and Figures)

In case of discrepancy, the amount shown in figures shall govern.

- If Alternate #1 is accepted by the Owner, **deduct from** the Base Bid, the cost of the work as identified as Alternate #1 on the drawings and specifications.

_____ (\$_____)

- If Alternate #2 is accepted by the Owner, **deduct from** the Base Bid, the cost of the work as identified as Alternate #2 on the drawings and specifications.

_____ (\$_____)

Item 1: The work of the General Contractor, being all work not performed by Filed Sub-bidders

\$_____

DIVISION 23, Section 23 00 00 HVAC \$_____

DIVISION 26, Section 26 00 00 Electrical \$ _____

- FORM FOR GENERAL BID
00 41 00 - 2

Item No.1: Removal and Disposal of Vinyl Asbestos Flooring in Quantities Greater Than Indicated on Drawings Including Replacement with New Resilient Flooring

\$ _____ per square foot

Item No. 2 – Construction of Mini-containment < 10SF

\$ _____ per containment

Item No. 3 – Duplex Electrical Outlets

\$ _____ per duplex outlet

Item No. 4 – Duplex Data Outlet Infrastructure

\$ _____ per back box

G. The Undersigned agrees that if selected as General Contractor, we will within seven days, Saturdays, Sundays and Legal Holidays excluded, after presentation thereof by the Awarding Authority, execute a Contract in accordance with the terms of this Bid and furnish a Performance Bond and also a Labor and Materials Payment Bond, each of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and satisfactory to the Awarding Authority, in the full sum of the contract price.

H. The Undersigned hereby certifies that they are able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the Work and that they will comply fully with all laws and regulations applicable to awards made subject to Section Forty Four A.

I. Bidder understands that the Owner reserves the right to reject any of all bids or waive any informalities in the bidding.

The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for receiving bids.

Upon receipt of Written Notice of Acceptance of this Bid, Bidder will execute the formal contract attached within 10 days and deliver a Surety Bond or Bonds required by the General Conditions.

The Bid Security attached in the sum of: _____ (\$ _____)
is to become the property of the Owner if the Contract and Bond are not executed within the time above set forth, as liquid damages for the delay and additional expense to the Owner caused thereby.

J. The Undersigned certifies under penalties of perjury that this Bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the "person" shall mean natural person, joint venture, partnership, corporation or other business or legal entity.

K. The Undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated there under.

Name of General Bidder

By _____
Name and Title of Person Signing Bid

Business Address/City and State

Date

NOTE: If the Bidder is a corporation, indicate state of incorporation under signature, and affix corporate seal; if a partnership, give full names and residential address if different from business address.

L. The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

1. Have been in business under the present business name _____ years.
2. Ever failed to complete any work awarded? _____ If yes, explain.
3. List of similar projects, remaining open and in operation during the course of construction, completed within the past five (5) years.

	<u>NAME OF BUILDING</u>	<u>OWNER</u>	<u>AMOUNT OF CONTRACT</u>
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	Bank Reference: _____		

M. Include, on a separate sheet, list of officers of firm and key personnel, together with their qualifications.

6th Floor Office Renovation
Arlington High School

Turowski2 Architecture, Inc.
April 17, 2013

"The bidder hereby certifies he shall comply with the minority manpower ratio and specific action steps contained in the Supplemental Equal-Employment Opportunity Anti-Discrimination and Affirmative Action Plan (Supplemental EEO) attached hereto, including compliance with the minority contractor compliance specified therein."

(Name of General Bidder)

By: _____

(Business Address)

(City, State and Zip Code)

Date: _____

6th Floor Office Renovation
Arlington High School

Turowski2 Architecture, Inc.
April 17, 2013

CERTIFICATION OF PAYMENT OF STATE TAXES

Legislation enacted by the Commonwealth of Massachusetts, effective July 1, 1983, requires that the attestation below be signed:

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Social Security Number
Federal Identification Number

Signature of Individual or

Corporate Name

END OF DOCUMENT

No.	COMPANY NAME	ADDRESS	BASE BID AMOUNT	ALT #1	ALT #2	DCAM CERT	DCAM UPDATE	ADDENDA ACK'D	5% BID DEPOSIT	Restriction	Sub Sub Bids	Actions
FILED SUB SUB BIDS												
DIVISION: 23 00 00 HVAC												
One bid received, all bids rejected												
DIVISION: 26 00 00 ELECTRICAL												
	BRITE LIGHT ELECTRICAL COMPANY	11 Front Street Weymouth, MA 02188	\$ 109,000	\$ (2,750)	\$ (14,900)	✓	✓	1,2	✓	TLT only		
	METROPOLITAN CORPORATION	840 Main St Millis, MA 02054	\$ 121,000	\$ (2,724)	\$ (15,520)	✓	✓	1,2	✓	B.W. Construction		
	ANNESSE ELECTRICAL SERVICES	280 Hibbey Industrial Parkway Weymouth, MA 02189	\$ 133,500	\$ (1,000)	\$ (6,000)	✓	✓	1,2	✓			